



Easy 15-Minute



Digital

Decluttering

Ideas

..... Ordinary & Happy



1 Delete old emails for 15 minutes.	2 Delete unused apps.	3 Clean up your browser tabs.
4 Remove unused browser extensions.	5 Tidy your desktop for 15 minutes.	6 Organize your downloads folder for 15 minutes.
7 Delete outdated notes and organize the rest.	8 Turn off unnecessary notifications.	9 Organize your phone's home screen.
10 Organize important files for 15 minutes.	11 Delete old photos from your phone for 15 minutes.	12 Delete blurry and duplicate photos from your phone for 15 minutes.