

June DECLUTTERING

DAY 12



Flat Surfaces

Set a 20-min timer and clear as many flat surfaces as you can in that time.

Focus on surfaces that often end up having a lot of clutter on them. These can include the coffee table, the countertops, the entryway table, the work desk at home, and several others.

You can pick the one that bothers you the most first. Set the timer and clear everything from the surface you picked. Wipe the surface and make quick decisions about what items to keep, which ones to relocate, and what to toss, recycle, or donate. Once you're done, you can pick the next surface to clear.

Alternatively, you can focus on multiple surfaces at once and just go around and pick up the items to toss, recycle, or donate from all of them.

DECLUTTERING COMPLETED