

# Decluttering Plan *for the Week* of November Ninth *to* Fifteenth

..... Ordinary & Happy .....

SUN	9	<b>Choose three shelves in the pantry or cupboards to tidy and organize.</b> <i>Just choose three. This isn't about organizing the entire pantry.</i>	<input type="checkbox"/>
MON	10	<b>Take 20 minutes to tidy a bit more of the pantry or cupboards.</b> <i>This allows you to pick up where you left off yesterday.</i>	<input type="checkbox"/>
TUE	11	<b>Wipe down the small appliances in the kitchen.</b> <i>Make sure to unplug them first. If you have extra time, you could clean the inside of the microwave, clear the breadcrumbs in the toaster tray, and descale the kettle and coffee machine (if needed).</i>	<input type="checkbox"/>
WED	12	<b>Clean and organize the fridge for 20 minutes.</b> <i>Even if you only get through one shelf, it's still progress.</i>	<input type="checkbox"/>
THU	13	<b>Organize your tea and coffee supplies.</b> <i>This is an opportunity to get some tea and coffee containers to keep them organized but also easily accessible.</i>	<input type="checkbox"/>
FRI	14	<b>Toss any broken dishes or mugs.</b> <i>Use this as an opportunity to create more space in your cupboards.</i>	<input type="checkbox"/>
SAT	15	<b>Tidy and organize the spice cabinet/shelf.</b> <i>You could get a spice rack organizer or a spice drawer organizer. Put the frequently used spices in the front where it's easier to access. Consider if you need to get any additional spices or if there are ones you don't use at all. Make sure to store them in airtight containers.</i>	<input type="checkbox"/>